

# **Volunteer Application Form**

Volunteer Role Applied For:				
Title:	First Name:		Surname:	
Telephone (Day):			Mobile:	
Email:				
Present/recent employment voluntary /service reference		Second employment/voluntary service reference		
Name: Address:		Name: Address		
Tel:	Email:	Tel: Occuj	Email: pation:	
Occupation:				
Capacity in which he	/she knows you:	Сарас	city in which he/she knows you:	



Employment Volunteer History - current or most recent employer/volunt	tary service			
Job title:				
Reporting to (job title):				
Name and address of employer:				
Nature of business:				
Current salary:				
Employment dates in this post – from:	to:			
Please describe why you are interested in being a volunteer with us:				
Please also state what qualities/skills/experience you can bring to the ro significant achievements:	ole including any			
What is your availability to volunteer with the charity? eg frequency, da	iys, hours:			



**How did you hear about the charity?** (If it was through a newspaper, magazine, journal or website, please state the name):

Have you ever worked/volunteered for SJOG Hospitaller Services previously?

If yes, please give details of where and when you worked/volunteered:

Do you possess a full current driving licence?

Details of any driving convictions/points:

Would you be willing to drive as part of a volunteering role?

### **REHABILITATION OF OFFENDERS**

Due to the nature of the work you will be involved in, the post for which you are applying is exempt from Section 4(2) of the Rehabilitation of Offenders Act 1974 by virtue of the Rehabilitation of Offenders Act (Exceptions) Amendments Order 1986. This means that you are not entitled to withhold information relating to any convictions you may have had; this includes those convictions, which are "spent".

Any information given will be treated in the strictest of confidence, and will only be considered in relation to the post for which you have applied.

Please provide details of convictions below or on an attached sheet. If none, then please write "NO CONVICTIONS".

#### **SPECIAL PROVISIONS**

If you require any special provisions at interview or we need to take account of any disability (e.g. if you are a wheelchair user and the interview needs to be held on the ground floor) please let us know below:



## **Data protection**

Information from this application may be processed for purposes permitted under the General Data Protection Regulation. Individuals have, on written request, the right of access to personal data held about them.

The organisation treats personal data collected during the recruitment process in accordance with its data protection policy / policy on processing special category personal data and criminal records data. Information about how your data is used and the basis for processing your data is provided in SJOG Hospitaller Services' Colleague Privacy Notice.

#### Declaration

I certify that all information contained in this application for a volunteer role is correct to the best of my knowledge. I understand that to give false information or failing to disclose any convictions may result in the withdrawal of my placement. I understand that the appointment is subject to medical clearance and two references satisfactory to the charity.

This role may be subject to you coming into contact with children or other vulnerable groups and may be subject to vetting by the police/other nominated body. I also understand that some of the information on this form will be held on computer and used for statistical and monitoring purposes only in accordance with the Data Protection Acts.

Signed:

Date: